

Vocational Office Machine Repair

3050 hours.

STATE OF CALIFORNIA

**VOCATIONAL EDUCATION PROGRESS REPORT**

DEPARTMENT OF CORRECTIONS  
CDC-128-E (Rev. 87)

<b>Attitudes</b> <b>Grade</b> Adaptability <u>A</u> Conduct <u>A</u> Cooperation <u>A</u> Dependability <u>A</u> Effort <u>A</u> Initiative <u>A</u> <b>Avg: A+</b> <b>Cum - 500 HRS</b>	Percent of total completed to date <u>45%</u> Total Certification Units in course <u>24</u>
	Total Number of Certification Units completed prior to this quarter <u>9</u>
	List specific Certification Units completed this quarter <u>SEMICONDUCTORS;</u> <u>BASIC ELECTRONIC CIRCUITS</u>
	Date Student terminated course _____ Date Student enrolled in course <u>5-12-87</u>
	Reason for termination (Enter Applicable Code Number) _____ <u>H.S. CREDIT - 27 UNITS</u>
	Termination Code (Add "S" to code No. when trainee has a saleable skill): 1 Completed; 2 Paroled or Discharged; 3 Transferred; 4 Failure to work, loss of interest or ability; 5 Inmate request; 6 Classification action; 7 Disciplinary; 8 Other (specify—covers such items as escape, medical, deceased, etc.). <u>UN SKILLED</u>

COMMENTS (Attitude, Work Habits, Skills, Employability):

**AN EXCELLENT STUDENT. GETS ALONG VERY WELL WITH OTHER STUDENTS. HAS JUST COMPLETED INTERMEDIATE ELECTRONICS MODULES.**

DATE QTR. STARTED: 7-1-87    ENDED: 9-30-87

NAME LAST	FIRST	NUMBER	COURSE TITLE	(A.M.) (P.M.)	INSTRUCTOR
WATSON, CHARLES		B-37999	VOC OFF MACH	F/T	R. OLIVERIUS
DATE <u>9-30-87/RM.#1386</u>	(QUARTERLY REPORT)		INSTITUTION	<u>CMC-EAST</u>	

STATE OF CALIFORNIA

**VOCATIONAL EDUCATION PROGRESS REPORT**

DEPARTMENT OF CORRECTIONS  
CDC-128-E (Rev. 87)

<b>Attitudes</b> <b>Grade</b> Adaptability <u>A</u> Conduct <u>A</u> Cooperation <u>A</u> Dependability <u>A</u> Effort <u>A</u> Initiative <u>A</u> <b>Ave: A+</b>	Percent of total completed to date <u>54%</u> Total Certification Units in course <u>24</u>
	Total Number of Certification Units completed prior to this quarter <u>11</u>
	List specific Certification Units completed this quarter <u>INTRO TO DIGITAL;</u> <u>DIGITAL DEVICES.</u>
	Date Student terminated course _____ Date Student enrolled in course <u>5-13-87</u>
	Reason for termination (Enter Applicable Code Number) _____
	Termination Code (Add "S" to code No. when trainee has a saleable skill): 1 Completed; 2 Paroled or Discharged; 3 Transferred; 4 Failure to work, loss of interest or ability; 5 Inmate request; 6 Classification action; 7 Disciplinary; 8 Other (specify—covers such items as escape, medical, deceased, etc.). <u>H.S. CREDITS 38</u>

COMMENTS (Attitude, Work Habits, Skills, Employability): **PERIOD: 10-1-87 TO 12-31-87 CUM: 666 HRS**

**WATSON HAS COMPLETED THE BASIC ELECTRONICS COURSE AND PERFORMED THE ELECTRONICS FINAL DURING THIS PERIOD.**

NAME LAST	FIRST	NUMBER	COURSE TITLE	(A.M.) (P.M.)	INSTRUCTOR
WATSON, C		B-37999	Voc Off Mach Rep	FT	R. OLIVERIUS
DATE <u>12-31-87</u>	QTR REPORT		INSTITUTION	<u>CMC-E RM 1386</u>	

CMC-VE-002 (Rev. 09/87 918)

CMC-VE-002 (Rev. 09/87 918)

Vocational Office Machine Repair continued:

STATE OF CALIFORNIA  
CDC 128E (Rev 5-87)

VOCATIONAL EDUCATION PROGRESS REPORT

DEPARTMENT OF CORRECTIONS

<b>Attitudes</b>	<b>Grade</b>	Percent of total completed to date <u>63%</u>	Total Certification Units in course <u>24</u>
Adaptability	<u>A</u>	Total Number of Certification Units completed prior to this quarter <u>13</u>	
Conduct	<u>A</u>	List specific Certification Units completed this quarter <u>MECHANICAL CONCEPTS;</u>	
Cooperation	<u>A</u>	<u>INTRO TO PHOTOCOPIERS</u>	
Dependability	<u>A</u>	Date Student terminated course _____	Date Student enrolled in course <u>5-12-87</u>
Effort	<u>A</u>	Reason for termination (Enter Applicable Code Number) _____	
Initiative	<u>A</u>	Termination Code (Add "S" to code No. when trainee has a saleable skill): 1 Completed; 2 Paroled or Discharged;	
Overall	<u>A</u>	3 Transferred; 4 Failure to work, loss of interest or ability; 5 Inmate request; 6 Classification action; 7 Disciplinary;	
		8 Other (specify—covers such items as escape, medical, deceased, etc.). TOTAL HRS TO DATE: <u>974</u>	

COMMENTS (Attitude, Work Habits, Skills, Employability) :

WATSON HAS COMPLETED MECHANICAL CONCEPTS, AND INTRODUCTION TO PHOTOCOPIERS, DURING THIS PERIOD. HE HAS BEGUN WORKING ON COPIER ASSIGNMENTS ALSO.

DATE QTR. STARTED: 1-1-88 ENDED: 3-31-88

NAME	LAST	FIRST	NUMBER	COURSE TITLE	(A.M.) (P.M.)	R. OLIVERIUS
	WATSON,	CHARLES	B-37999	VOC OFF MACH	F/T	<i>R. Oliverius</i>

DATE 3-31-88/RM.#1386

(QUARTERLY REPORT)

INSTITUTION CMC EAST

STATE OF CALIFORNIA  
CDC 128E (Rev 5-87)

VOCATIONAL EDUCATION PROGRESS REPORT

DEPARTMENT OF CORRECTIONS

<b>Attitudes</b>	<b>Grade</b>	Percent of total completed to date <u>67%</u>	Total Certification Units in course <u>24</u>
Adaptability	<u>A</u>	Total Number of Certification Units completed prior to this quarter <u>15</u>	
Conduct	<u>A</u>	List specific Certification Units completed this quarter <u>COPIER ELECTRICAL.</u>	
Cooperation	<u>A</u>		
Dependability	<u>A</u>	Date Student terminated course _____	Date Student enrolled in course <u>5-12-87</u>
Effort	<u>A</u>	Reason for termination (Enter Applicable Code Number) _____	
Initiative	<u>A</u>	Termination Code (Add "S" to code No. when trainee has a saleable skill): 1 Completed; 2 Paroled or Discharged;	
Overall	<u>A</u>	3 Transferred; 4 Failure to work, loss of interest or ability; 5 Inmate request; 6 Classification action; 7 Disciplinary;	
		8 Other (specify—covers such items as escape, medical, deceased, etc.). TOTAL HRS TO DATE: <u>1226</u>	

COMMENTS (Attitude, Work Habits, Skills, Employability) :

WATSON HAS COMPLETED THE CERTIFICATION UNIT ON "COPIER ELECTRICAL CONCEPTS" DURING THIS PERIOD. HE IS A SKILLED STUDENT.

DATE QTR. STARTED: 4-1-88 ENDED: 6-20-88

NAME	LAST	FIRST	NUMBER	COURSE TITLE	(A.M.) (P.M.)	R. OLIVERIUS
	WATSON,	C.	B-37999	VOC OFF MACH	F/T	<i>R. Oliverius</i>

DATE 6-20-88/RM.#1386

(QUARTERLY REPORT)

INSTITUTION CMC-EAST

Vocational Office Machine Repair Continued:

STATE OF CALIFORNIA  
CDC 128E (Rev 5-87)

VOCATIONAL EDUCATION PROGRESS REPORT

DEPARTMENT OF CORRECTIONS

Attitudes	Grade
Adaptability	A
Conduct	A
Cooperation	A
Dependability	A
Effort	A
Initiative	A
OVERALL	A

Percent of total completed to date 70% Total Certification Units in course 24  
 Total Number of Certification Units completed prior to this quarter 16  
 List specific Certification Units completed this quarter DIGITAL TECHNIQUES  
 Date Student terminated course \_\_\_\_\_ Date Student enrolled in course 5-12-87  
 Reason for termination (Enter Applicable Code Number) \_\_\_\_\_ TOTAL HRS TO DATE 1561  
 Termination Code (Add "S" to code No. when trainee has a saleable skill): 1 Completed; 2 Paroled or Discharged;  
 3 Transferred; 4 Failure to work, loss of interest or ability; 5 Inmate request; 6 Classification action; 7 Disciplinary;  
 8 Other (specify—covers such items as escape, medical, deceased, etc.).

COMMENTS (Attitude, Work Habits, Skills, Employability) :

WATSON CONTINUES TO DO A GOOD JOB. HE HAS WORKED ON HIS CLASS STUDIES AND PERFORMED MACHINE PROJECTS DURING THIS PERIOD. HE SHOULD DO WELL IN THIS TRADE.

DATE QUARTER STARTED 6-21-88 ENDED 9-30-88

NAME	LAST	FIRST	NUMBER	COURSE TITLE	(A.M.) (P.M.)	INSTRUCTOR	
WATSON,	CHARLES		B-37999	VOC OFFICE MACHINE	F/T	R. OLIVERIUS	
DATE	9-30-88		ROOM	1386 (QUARTERLY REPORT)		INSTITUTION	CMC-EAST

STATE OF CALIFORNIA  
CDC 128E (Rev 5-87)

VOCATIONAL EDUCATION PROGRESS REPORT

DEPARTMENT OF CORRECTIONS

Attitudes	Grade
Adaptability	A
Conduct	A
Cooperation	A
Dependability	A
Effort	A
Initiative	A
OVERALL:	A

Percent of total completed to date 71% Total Certification Units in course 24  
 Total Number of Certification Units completed prior to this quarter 17  
 List specific Certification Units completed this quarter COMPETENCIES: 14.001 FUP-FLOPS; 14.002 COUNTERS & SHIFT REGISTERS; 14.003 CLOCKS & ONE SHOTS.  
 Date Student terminated course \_\_\_\_\_ Date Student enrolled in course 5-13-87  
 Reason for termination (Enter Applicable Code Number) \_\_\_\_\_  
 Termination Code (Add "S" to code No. when trainee has a saleable skill): 1 Completed; 2 Paroled or Discharged;  
 3 Transferred; 4 Failure to work, loss of interest or ability; 5 Inmate request; 6 Classification action; 7 Disciplinary;  
 8 Other (specify—covers such items as escape, medical, deceased, etc.). TOTAL HOURS TO DATE: 1876

COMMENTS (Attitude, Work Habits, Skills, Employability) :

WATSON HAS WORKED IN THE "DIGITAL DEVICES" CERTIFICATION DURING THIS PERIOD. HE WORKS HARD ON HIS STUDIES AND THEIR EXPERIMENTS. HE SHOULD DO WELL IN THIS TRADE.

DATE QTR. STARTED: 10-01-88

QTR. ENDED: 01-11-89

NAME	LAST	FIRST	NUMBER	COURSE TITLE	(A.M.) (P.M.)	INSTRUCTOR	
WATSON	CHARLES		B-37999	VOC. OFFICE MACHINE REPAIR	F/T	R. OLIVERIUS	
DATE	01-11-1989		ROOM#:	1386 (QUARTERLY REPORT)		INSTITUTION	CMC-EAST FACILITY

Vocational Office Machine Repair continued:

STATE OF CALIFORNIA  
CDC 128E (Rev 5-87)

VOCATIONAL EDUCATION PROGRESS REPORT

DEPARTMENT OF CORRECTIONS

<b>Attitudes</b>	<b>Grade</b>	Percent of total completed to date <u>72%</u> Total Certification Units in course <u>24</u>
Adaptability	<u>A</u>	Total Number of Certification Units completed prior to this quarter <u>17</u>
Conduct	<u>A</u>	List specific Certification Units completed this quarter <u>COMPETENCIES: 15.001 - SAFETY;</u>
Cooperation	<u>A</u>	<u>15.002 - NO. SYSTEMS + CODES; 15.003 - PROGRAMMING + REGISTER OPERATIONS;</u>
Dependability	<u>A</u>	Date Student terminated course _____ Date Student enrolled in course <u>5/12/87</u>
Effort	<u>A</u>	Reason for termination (Enter Applicable Code Number): _____
Initiative	<u>A</u>	Termination Code (Add "S" to code No. when trainee has a saleable skill): 1 Completed; 2 Paroled or Discharged;
OVERALL:	<u>A</u>	3 Transferred; 4 Failure to work, loss of interest or ability; 5 Inmate request; 6 Classification action; 7 Disciplinary;
		8 Other (specify—covers such items as escape, medical, deceased, etc.). TOTAL HOURS TO DATE: <u>2168</u>

COMMENTS (Attitude, Work Habits, Skills, Employability):

CHARLES WATSON HAS COMPLETED THREE COMPETENCIES IN "BASIC MICROPROCESSORS" CERTIFICATION DURING THIS PERIOD. HE IS DOING VERY WELL IN THIS PROGRAM.

NAME LAST		FIRST	NUMBER	COURSE TITLE	DATE QTR. STARTED: <u>01-12-89</u>	QTR. ENDED: <u>04-07-89</u>	INSTRUCTOR
WATSON, CHARLES			B-37999	VOC. OFF. MACHINE REPAIR	(A.M.) (P.M.)		R. OLIVERIUS
DATE	<u>04-07-1989</u>	ROOM#:	<u>1386</u>	(QUARTERLY REPORT)	INSTITUTION	<u>CMC-EAST FACILITY</u>	

STATE OF CALIFORNIA  
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VOCATIONAL EDUCATION PROGRESS REPORT

DEPARTMENT OF CORRECTIONS

<b>Attitudes</b>	<b>Grade</b>	Percent of total completed to date <u>73%</u> Total Certification Units in course <u>24</u>
Adaptability	<u>A</u>	Total Number of Certification Units completed prior to this quarter <u>17</u>
Conduct	<u>A</u>	List specific Certification Units completed this quarter <u>COMPETENCIES IN "BASIC MICROPROCESSORS"</u>
Cooperation	<u>A</u>	<u>4 - ANALOG CONVERSIONS; 5 - SERIAL COMMUNICATIONS; 6 - PERIPHERAL DEVICES.</u>
Dependability	<u>A</u>	Date Student terminated course _____ Date Student enrolled in course <u>5-13-87</u>
Effort	<u>A</u>	Reason for termination (Enter Applicable Code Number): _____
Initiative	<u>A</u>	Termination Code (Add "S" to code No. when trainee has a saleable skill): 1 Completed; 2 Paroled or Discharged;
OVERALL:	<u>A</u>	3 Transferred; 4 Failure to work, loss of interest or ability; 5 Inmate request; 6 Classification action; 7 Disciplinary;
		8 Other (specify—covers such items as escape, medical, deceased, etc.). TOTAL HOURS TO DATE: <u>2365</u>

COMMENTS (Attitude, Work Habits, Skills, Employability):

WATSON HAS COMPLETED THREE MORE COMPETENCIES IN "BASIC MICROPROCESSORS" CERTIFICATION DURING THIS PERIOD. HE IS DOING VERY WELL. HE IS ALSO WORKING ON AN INTER AGENCY ASSIST OVERHAULING A COPIER.

NAME LAST		FIRST	NUMBER	COURSE TITLE	DATE QTR. STARTED: <u>04-08-89</u>	QTR. ENDED: <u>06-11-89</u>	INSTRUCTOR
WATSON, CHARLES			B-37999	VOC. OFF. MACHINE REPAIR	(A.M.) (P.M.)		R. OLIVERIUS
DATE	<u>06-16-1989</u>	ROOM#:	<u>1386</u>	(QUARTERLY REPORT)	INSTITUTION	<u>CMC-EAST FACILITY</u>	

Vocational Office Machine Repair continued:

STATE OF CALIFORNIA  
CDC 128E (Rev 5-87)

VOCATIONAL EDUCATION PROGRESS REPORT

DEPARTMENT OF CORRECTIONS

<b>Attitudes</b>	<b>Grade</b>	Percent of total completed to date <u>75</u>	Total Certification Units in course <u>24</u>
Adaptability	<u>A</u>	Total Number of Certification Units completed prior to this quarter <u>17</u>	
Conduct	<u>A</u>	List specific Certification Units completed this quarter <u>COMPETENCIES IN "BASIC CPU SYSTEMS";</u>	
Cooperation	<u>A</u>	<u>7 - MEMORY DEVICES; 8 - PROGRAMMABLE TIMERS; 9 - SENSORS + TRANSDUCERS</u>	
Dependability	<u>A</u>	Date Student terminated course _____	Date Student enrolled in course <u>5-13-87</u>
Effort	<u>A</u>	Reason for termination (Enter Applicable Code Number) _____	
Initiative	<u>A</u>	Termination Code (Add "S" to code No. when trainee has a saleable skill): 1 Completed; 2 Paroled or Discharged;	
OVERALL:	<u>A</u>	3 Transferred; 4 Failure to work, loss of interest or ability; 5 Inmate request; 6 Classification action; 7 Disciplinary;	
		8 Other (specify—covers such items as escape, medical, deceased, etc.). TOTAL HOURS TO DATE: <u>2740</u>	

COMMENTS (Attitude, Work Habits, Skills, Employability):

WATSON HAS COMPLETED OVERHAULING A COPY MACHINE, AND THREE MORE COMPETENCIES IN "BASIC CPU SYSTEMS", DURING THIS PERIOD. HE SHOULD DO WELL IN THIS TRADE.

DATE QTR. STARTED: 06-17-89

QTR. ENDED: 10-06-89

NAME LAST	FIRST	NUMBER	COURSE TITLE	(A.M.) (P.M.)	INSTRUCTOR
WATSON, Charles		B-37999	VOC. OFF. MACHINE REPAIR	F/T	R. OLIVERIUS

DATE 10-06-1989 ROOM# 1386 (QUARTERLY REPORT) INSTITUTION CMC-EAST FACILITY

STATE OF CALIFORNIA

DEPARTMENT OF CORRECTIONS

GRADE

S - SATISFACTORY  
U - UNSATISFACTORY

TOTAL CERTIFICATION UNITS IN COURSE:

ADAPTABILITY	<u>S</u>	VOCATION (VOC)	<u>24</u>	TOTAL CERTIFICATION UNITS PRIOR TO THIS QUARTER: <u>20</u>
CONDUCT	<u>S</u>	ADULT BASIC EDUCATION (ABE)		
COOPERATION	<u>S</u>	GENERAL EDUCATION DEVELOPMENT (GED)		
DEPENDABILITY	<u>S</u>	HIGH SCHOOL (H. SCH)		
INITIATIVE	<u>S</u>	ENGLISH SECOND LANGUAGE (ESL)		

LIST SPECIFIC CERTIFICATION UNITS COMPLETED

V03.02.01 THRU V03.02.15 AND V03.02.20 THRU V03.02.24

DATE STUDENT ENROLLED	DATE STUDENT TERMINATED	REASON FOR TERMINATION
<u>5-13-87</u>	<u>1-8-90</u>	<u>COMPLETION - JOB CHANGE</u>

COMMENTS:

WATSON WAS AN EXCELLENT STUDENT. HE PERSISTED THE COURSEWORK, AND OFTEN ASSISTED OTHERS WITH THEIR STUDIES. HE ALWAYS GOT ALONG VERY WELL WITH HIS PEERS, AND STAFF AS WELL. HE HAS COMPLETED ALL THE RELATED TRAINING IN THIS COURSE, BUT DUE TO A LACK OF PROPER TRAINING AIDS HE WAS UNABLE TO PERFORM THE MANIPULATIVE ASSIGNMENT ON FOUR CERTIFICATIONS. HE IS 100% COMPLETE ON ALL AVAILABLE COURSEWORK. IF EQUIPMENT BECOMES AVAILABLE AT SOME FUTURE DATE HE MAY RETURN FOR THE MISSING WORK.

DATE OF CHRONO	COURSE TITLE	GRADE	INSTRUCTOR
<u>4-26-90</u>	<u>VOCATIONAL OFFICE MACHINE REPAIR</u>	<u>A</u>	<u>R. OLIVERIUS</u>
CDC NUMBER	NAME (LAST, FIRST)	INSTITUTION	
<u>B-37999</u>	<u>WATSON, CHARLES</u>	<u>CMC-E RM 1386</u>	

COMPLETION

EDUCATION PROGRESS REPORT

State of California  
Certificate of Educational Completion

*This is to certify that  
Charles Watson  
has successfully completed a prescribed course in  
Vocational Office Machine Repair with  
a grade of A. a total of 3050 hours and  
is therefore presented this certificate.*

*[Signature]*  
\_\_\_\_\_  
Supervisor of Education  
*[Signature]*  
\_\_\_\_\_  
Supervisor of Vocational Instruction  
*[Signature]*  
\_\_\_\_\_  
Vocational Instructor

Date 1-8-90

No. 3843

## Vocational Data Processing

1871 hours.

STATE OF CALIFORNIA

### Termination Report

DEPARTMENT OF CORRECTIONS

	<b>GRADE</b> S - SATISFACTORY U - UNSATISFACTORY	<b>TOTAL CERTIFICATION UNITS IN COURSE:</b>	
<b>ATTITUDE</b>		VOCATION (VOC)	12
ADAPTABILITY	S	ADULT BASIC EDUCATION (ABE)	
CONDUCT	S	GENERAL EDUCATION DEVELOPMENT (GED)	
COOPERATION	S	HIGH SCHOOL (H. SCH)	
DEPENDABILITY	S	ENGLISH SECOND LANGUAGE (ESL)	
INITIATIVE	S		
		<b>TOTAL CERTIFICATION UNITS PRIOR TO THIS QUARTER:</b>	11

LIST SPECIFIC CERTIFICATION UNITS COMPLETED

V01 01 11		
DATE STUDENT ENROLLED	DATE STUDENT TERMINATED	REASON FOR TERMINATION
01/08/90	10/09/91	GRADUATION

COMMENTS:

Inmate has completed 12 hours, 1 certification unit this quarter; Total 1871 hours, 12 certification units to date. Times absent: 0, Times late: 0. During his time in the Vocational Data Processing course, Mr. WATSON was consistently at the top of the group at his learning level. His work was complete and turned in promptly. His work habits were excellent: he got along well with others in the class, was punctual and regular in attendance, and was organized in his approach to new material. If given the opportunity he would be employable in a job related to computer use and/or programming.

DATE OF CHRONO	COURSE TITLE	GRADE	INSTRUCTOR
01/07/92	VOCATIONAL DATA PROCESSING I	A	TOM SPEARS <i>Tom Spears</i>
CDC NUMBER	NAME (LAST, FIRST)	INSTITUTION	
B-37999	WATSON, CHARLES      ROOM: 1386	CMC-EAST	

### EDUCATION PROGRESS REPORT

CDC 128-E (7/89)

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California Men's Colony - San Luis Obispo, California

STATE OF CALIFORNIA  
 VOCATIONAL TRAINING EVALUATION REPORT  
 CDC 153 (8/90)

DEPARTMENT OF CORRECTIONS

INSTITUTION CMC-E	VOCATIONAL TRADE DATA PROCESSING	PROGRAM ENTRY DATE 01/08/90		
STUDENT'S NAME (LAST, FIRST, MI) WATSON, CHARLES	CDC NUMBER B-37999	TERMINATION CODE 1	TERMINATION DATE 10/09/91	TOTAL HOURS COMPLETED 1871

YES  NO TEST OF KNOWLEDGE COMPLETED  CERTIFICATE OF ACHIEVEMENT ISSUED  
 100 % PERCENT OF COURSE COMPLETED  CERTIFICATE OF COMPLETION ISSUED

**CERTIFICATION UNITS STATUS**

SKILL LEVEL CODES:	CODE 1 = COMPETENT	CODE 2 = MODERATELY SKILLED	CODE 3 = UNSKILLED	
SKILL LEVEL CODE #	CERTIFICATION UNIT #	CERTIFICATION UNIT TITLE	DATE COMPLETED	PER CENT COMPLETED
1	V01.01.01	ORIENTATION	04/30/90	100
1	V01.01.02	INTRODUCTION TO DATA PROCESSING	04/30/90	100
1	V01.01.03	EQUIPMENT UTILIZATION	04/30/90	100
1	V01.01.04	INTRODUCTION TO BASIC	09/01/90	100
1	V01.01.05	INTRODUCTION TO DATABASE MANAGEMENT	06/01/90	100
1	V01.01.06	ELECTRONIC SPREAD SHEET & APPLICATION	09/01/91	100
1	V01.01.07	INTRODUCTION TO A COMPILED LANGUAGE	01/01/91	100
1	V01.01.08	DATA BASE MGMT SYSTEM PROGRAMMING	06/01/91	100
1	V01.01.09	EMPLOYABLE SKILLS IN PROGRAMMING	06/01/91	100
2	V01.01.10	ADVANCED TOPICS	09/01/91	100
1	V01.02.06	JOP PREPARATION	10/01/91	100
1	V01.03.12	WORD PROCESSING USING WORD PERFECT	05/01/90	100

**EVALUATION OF EMPLOYABILITY**

JOB TITLE FROM DICTIONARY OF OCCUPATIONAL TITLES	JOB SPEC. CODE #	JOB TITLE FROM DICTIONARY OF OCCUPATIONAL TITLES	JOB SPEC. CODE #
X PROGRAM CODER	219.367-026	X SOFTWARE PROGRAMMER	020.187-010
X PROGRAMMER, BUSINESS	020.162-014		
X DATA PROCESSING CLERK	219.367-026		
X ANALYST & PROGRAMMER	012.167-066		

**EVALUATION OF ATTITUDE**

ABOVE AVERAGE	AVERAGE	BELOW AVERAGE	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ABILITY TO ACCEPT FELLOW EMPLOYEES
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ABILITY TO ACCEPT SUPERVISION
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ABILITY TO PRODUCE
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	PUNCTUALITY AND ATTENDANCE
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	INITIATIVE AND ABILITY TO IMPROVE TECHNICAL COMPETENCY

**APPRENTICESHIP TRAINING**

	HOURS COMPLETED
<input type="checkbox"/> 1ST YEAR APPRENTICE	_____
<input type="checkbox"/> 2ND YEAR APPRENTICE	_____
<input type="checkbox"/> 3RD YEAR APPRENTICE	_____
<input type="checkbox"/> 4TH YEAR APPRENTICE	_____

**INSTRUCTOR'S PERSONAL EVALUATION OF STUDENT: EMPLOYABILITY, ATTITUDE, WORK HABITS**

Mr. WATSON completed the Vocational Data Processing program in 22 months when the expectation is that 27 months are required for most students. He applied himself to assigned work and consistently was at the top of the grading curve for the certification unit he was in. His work habits were excellent. He was regular and punctual in his attendance and worked well with others when the task called for it. In addition to being able to write programs and use application packages, Mr. WATSON exhibited a good sense of how to apply computers to real life business situations. He would be employable in a range of computer related jobs, especially in a small business application.

SUPERVISOR OF VOCATIONAL INSTRUCTION	INSTRUCTOR T. W. SPEARS <i>TW Spears</i>	DATE 01/07/92
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